

60 Fund; soliciting, receiving, reviewing and selecting the applications for which loans and grants are to be
61 made from such fund; directing the Virginia Housing Development Authority and the Department as to the
62 closing and disbursing of such loans and grants and as to the servicing and collection of such loans; directing
63 the Department as to the regulation and monitoring of the ownership, occupancy and operation of the housing
64 developments and residential housing financed or assisted by such loans and grants; and providing direction
65 and guidance to the Virginia Housing Development Authority as to the investment of moneys in such fund.

66 20. Establishing and administering program guidelines for a statewide homeless intervention program.

67 21. Administering 15 percent of the Low Income Home Energy Assistance Program (LIHEAP) Block
68 Grant and any contingency funds awarded and carry over funds, furnishing home weatherization and
69 associated services to low-income households within the Commonwealth in accordance with applicable
70 federal law and regulations.

71 22. Developing a strategy concerning the expansion of affordable, accessible housing for older Virginians
72 and Virginians with disabilities, including supportive services.

73 23. Serving as the Executive Director of the Commission on Local Government as prescribed in
74 § 15.2-2901 and perform all other duties of that position as prescribed by law.

75 24. Developing a strategy, in consultation with the Virginia Housing Development Authority, for the
76 creation and implementation of housing programs and community development for the purpose of meeting
77 the housing needs of persons who have been released from federal, state, and local correctional facilities into
78 communities.

79 25. Administering the Private Activity Bonds program in Chapter 50 (§ 15.2-5000 et seq.) of Title 15.2
80 jointly with the Virginia Small Business Financing Authority and the Virginia Housing Development
81 Authority.

82 26. Developing a statement of tenant rights and responsibilities explaining in plain language the rights and
83 responsibilities of tenants under the Virginia Residential Landlord and Tenant Act (§ 55.1-1200 et seq.) and
84 maintaining such statement on the Department's website. The Director shall also develop and maintain on the
85 Department's website a printable form to be signed by the parties to a written rental agreement
86 acknowledging that the tenant has received from the landlord the statement of tenant rights and
87 responsibilities as required by § 55.1-1204. The Director may at any time amend the statement of tenant
88 rights and responsibilities and such printable form as the Director deems necessary and appropriate. The
89 statement of tenant rights and responsibilities shall contain a plain language explanation of the rights and
90 responsibilities of tenants in at least 14-point type. The statement shall provide the telephone number and
91 website address for the statewide legal aid organization and direct tenants with questions about their rights
92 and responsibilities to contact such organization.

93 27. Developing a statement of tenant rights and responsibilities explaining in plain language the rights and
94 responsibilities of tenants under the Virginia Manufactured Home Lot Rental Act (§ 55.1-1300 et seq.) and
95 maintaining such statement on the Department's website. The Director shall also develop and maintain on the
96 Department's website a printable form to be signed by the parties to a written rental agreement
97 acknowledging that the tenant has received from the landlord the statement of tenant rights and
98 responsibilities as required by § 55.1-1303. The Director may at any time amend the statement of tenant
99 rights and responsibilities and such printable form as the Director deems necessary and appropriate. The
100 statement of tenant rights and responsibilities shall contain a plain language explanation of the rights and
101 responsibilities in at least 14-point type. The statement shall provide the telephone number and website
102 address for the statewide legal aid organization and direct tenants with questions about their rights and
103 responsibilities to contact such organization.

104 28. Developing a sample termination notice that includes language referencing acceptance of rent with
105 reservation by a landlord following a breach of a lease by a tenant in accordance with § 55.1-1250. The
106 sample termination notice shall be in at least 14-point type and shall be maintained on the Department's
107 website.

108 29. Developing and operating a Virginia Residential Sites and Structures Locator database to assist
109 localities in marketing any structures and parcels determined by the locality to be suitable for future
110 residential or mixed-use development or redevelopment and that are under (i) public ownership, (ii) public
111 and private ownership, or (iii) private ownership if the owner or owners have authorized the locality to
112 market the structure or parcel for future residential or mixed-use development or redevelopment purposes.

113 30. Conducting a comprehensive statewide housing needs assessment at least every five years, which shall
114 include (i) a review of housing cost burden and instability, supply and demand for affordable rental housing,
115 and supply and demand for affordable for-sale housing *and;* (ii) regional or local profiles that focus on
116 specific housing needs of particular regions or localities; *and* (iii) *a review of parcels owned by any
117 partnership, corporation, or real estate investment trust that manages funds pooled from investors, is a
118 fiduciary to such investors, has a net value or net assets under management on any day in a taxable year, and
119 holds an interest in more than 50 single-family homes or in more than 10 percent of manufactured home
120 parks as that term is defined in § 55.1-1300.*

121 31. Developing a statewide housing plan that reflects the findings of the statewide housing needs

122 assessment conducted pursuant to subdivision 30, which plan shall include measurable goals and be updated
123 at least every five years to reflect changes in the Commonwealth's housing goals, and providing an annual
124 report to the General Assembly on progress toward meeting the goals identified in such plan and the
125 availability of housing that is accessible to people with disabilities.

126 32. Collecting reports submitted by localities pursuant to § 36-139.9 in any manner prescribed by the
127 Department, including any forms developed by the Department to collect the information required to be
128 reported by the localities pursuant to such section and publishing such reports on its website.

129 33. Carrying out such other duties as may be necessary and convenient to the exercise of powers granted
130 to the Department.